

How to Care for Your Volunteers

- Call, e-mail, or write a message that makes volunteers feel welcome as soon as they volunteer.
- Make your sign-in sheet, book, computer access, or clipboard as attractive and user friendly as possible.
- Have postcards ready to give to your volunteers with friendly updates of your projects.
- Invite volunteers to work with a friend or family member, if that is feasible. This makes volunteers feel more comfortable and adds to your volunteer pool.
- Make sure each volunteer has a position description.
- Try to make the volunteering “fun,” even if the tasks are important but monotonous.
- Reinforce your safety training, so that volunteers understand your concern for their well-being.
- As your volunteers become more skilled and experienced, use their ideas and talents to help new volunteers.

*Adapted from Project TAHS Webinar: Volunteer Recruitment and Retention, June 2004.
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Kentucky Commission on Community Volunteerism and Service

www.volunteerKY.ky.gov

